



ST ALBANS
SCHOOL

Independent HMC Day School of 890 pupils including a Co-Ed Sixth Form of 320

HEAD NURSE
(REQUIRED FOR JANUARY 2021)

Full Year equivalent salary circa £45,000 (circa £36,480 pro-rata for term time working) depending on experience, plus generous benefits.

Responsible for the School's Medical Department, with line management of two Registered Nurses, the Head Nurse will manage the day to day operation of the School's medical provision to 890 pupils, ranging in age from 11 to 18, in addition to first aid care to all members of the School community. Ensuring the highest levels of medical care, they will be accountable for all clinical and School related compliance requirements, the maintenance of medical records, policies and procedures.

We are seeking an experienced professional with the ability to reflect best practice guidelines of the Royal College of Nursing whilst upholding the Nursing and Midwifery's code of professional conduct. The successful candidate will have a full RN/RGN Adult and/or Child Nurse Qualification with either a Specialist Practitioner School Nurse qualification or post-registration experience working in adolescent paediatrics or A&E. Experience of managing a clinical team is desirable. Essential qualities include tenacity, forward thinking, the ability to build positive working relationships and strong IT skills.

Weekly hours are 37.5 for term time plus two weeks during school holidays. Some flexibility with daily starting and finishing times is required to fulfil requirements of the role.

The School is committed to safeguarding and promoting the welfare of children. Applicants must therefore be willing to undergo child protection screening and safer recruitment checks appropriate to the post, including checks with past employers and the Disclosure and Barring Service. St Albans School is an equal opportunities employer.

Please apply online at www.st-albans.herts.sch.uk by **15 November 2020**. Should you have any queries please contact Sarah de Rossi, HR Manager at scderossi@st-albans.herts.sch.uk. The School reserves the right to make an appointment before the closing date, so early applications are encouraged.